



TRURO AND DISTRICT COMMUNITY ASSOCIATION INC.

AGENDA

19th September 2024 at 19:00pm at the Truro Oval

Welcome: Chair Liz Giles welcomed

Apologies:

Minutes of 18/07/2024

Business Arising from Minutes: Discussed below

Chairperson Report:

Council Report:

Financial Report – refer to attached financial report.

Account balances as at 15/09/24:

NAB Business Account	\$33,579.89
NAB Term Deposit	\$25,371.07
BankSA	\$ 0.04
Total:	\$58,951.04

Accounts for payment:

Rotary Club Barossa - Op Shop payment August: \$581.41

Rotary Club Barossa - Op Shop payment Sept: \$582.39

The financial report is accepted, and the accounts are to be paid.

Moved: Chris Fox

Seconded:

Carried

Grant Opportunities:

Truro Branding / Website:

Website

Property:

Facility hiring documents

Hall

General Report

Oval

General Report

Op Shop:

Other Business:

- Installation of charging station at Pioneer Park – consultation process and updates
1. Feedback from meeting held at the Oval 11-09-2024 (attached as separate document)
 2. Consultation process on proposed playground design
 3. Consultation process on screening options for transformer

- Former Golden Grill Site letter to MMC seeking agreement to undertake basic site works
- Truro Cemetery upgrade letter to MMC seeking agreement to undertake basic site works

Next meeting: 17th October at 7:00pm

Meeting Closed:

Appendix: Financial Report August
 Financial report September
 Minutes from meeting held with MMC and RAA on EV charging station
 Minutes from TDCA meeting held 18/07/2024

TRURO & DISTRICT COMMUNITY ASSOCIATION INC
 ABN: 70 557 050 942



FINANCIAL REPORT 15 July - 15 August 2024

ACCOUNT BALANCES: as at: 15/08/2024

NAB Business Account	\$	34,467.35	AT CALL
NAB Term Deposit	\$	25,400.69	1.25% matures 20/08
BankSA Society Cheque	\$	0.04	AT CALL
Total	\$	59,868.08	

INCOME:

DATE		AMOUNT	DESCRIPTION
12/07/2024	\$	123.00	Op shop deposit
15/07/2024	\$	63.00	Op shop deposit
17/07/2024	\$	126.00	Op shop deposit
18/07/2024	\$	113.50	Op shop deposit
18/07/2024	\$	116.65	Op shop deposit
18/07/2024	\$	142.00	Op shop deposit
19/07/2024	\$	82.00	Op shop deposit
20/07/2024	\$	29.62	Interest
22/07/2024	\$	59.70	Op shop deposit
22/07/2024	\$	114.00	Op shop deposit
24/07/2024	\$	49.00	Op shop deposit
26/07/2024	\$	63.00	Op shop deposit
26/07/2024	\$	181.20	Op shop deposit
26/07/2024	\$	198.00	Op shop deposit
29/07/2024	\$	152.00	Op shop deposit
31/07/2024	\$	82.00	Op shop deposit
31/07/2024	\$	84.00	Op shop deposit
31/07/2024	\$	138.00	Op shop deposit
1/08/2024	\$	15.00	Op shop deposit
1/08/2024	\$	75.00	Op shop deposit
1/08/2024	\$	203.05	Op shop deposit
2/08/2024	\$	74.00	Op shop deposit
2/08/2024	\$	129.00	Op shop deposit
5/08/2024	\$	30.00	Hall hire indoor bowls
5/08/2024	\$	236.00	Op shop deposit
6/08/2024	\$	121.00	Op shop deposit
7/08/2024	\$	29.00	Op shop deposit
9/08/2024	\$	77.00	Op shop deposit
9/08/2024	\$	278.00	Op shop deposit
12/08/2024	\$	132.50	Op shop deposit

12/08/2024	\$	190.00	Op shop deposit
12/08/2024	\$	227.00	Op shop deposit
14/08/2024	\$	151.00	Op shop deposit
14/08/2024	\$	220.20	Op shop deposit
14/08/2024	\$	1,781.75	MMC Insurance reimbursement
Total	\$	5,886.17	

EXPENDITURE:

DATE	AMOUNT	DESCRIPTION
15/07/2024	-\$ 849.38	Rotary payment June
15/07/2024	-\$ 352.75	Rotary payment July
15/07/2024	-\$ 64.02	Op shop vests
16/07/2024	-\$ 99.00	Truro domain name
23/07/2024	-\$ 160.00	Cleaner
23/07/2024	-\$ 140.00	Cleaner
23/07/2024	-\$ 140.00	Cleaner
29/07/2024	-\$ 210.25	Food Boundary event
29/07/2024	-\$ 175.25	Office supplies - ink
31/07/2024	-\$ 41.01	NAB EFTPOS fee
2/08/2024	-\$ 160.00	Cleaner
2/08/2024	-\$ 55.00	Web site maintenance
2/08/2024	-\$ 52.80	Leader AGM ad
15/08/2024	-\$ 400.00	Auditor
15/08/2024	-\$ 188.35	AGM catering
15/08/2024	-\$ 160.00	Cleaner
15/08/2024	-\$ 140.00	Cleaner
Total	\$ (3,387.81)	

Op Shop Financial Report 15/07/24 to 15/08/24

Gross Revenue	\$	4,044.80
Expenses	-\$	705.03
Hall Hire 15 dates	-\$	750.00
Nett Takings	\$	2,589.77
25% on Nett to Rotary	\$	647.44

INTERNAL FUND BALANCES:

OVAL	\$	6,625.47
HALL (INC OP SHOP RENT)	\$	18,681.99
CEMETERY ENHANCEMENT	\$	2,706.88
BMX MAINTENANCE	\$	966.96
RAILYARDS MAINTENANCE	\$	638.10
EVENTS	\$	1,620.37
FINANCIAL DEVELOPMENT	\$	580.00
WEB SITE UPDATE	\$	1,790.00
BILLBOARD SIGNAGE	\$	190.00
TDCA (INC OP SHOP TAKINGS)	\$	26,068.31
TOTAL	\$	59,868.08

Elizabeth Giles, Chair

Christopher Fox, Treasurer

TRURO & DISTRICT COMMUNITY ASSOCIATION INC
 ABN: 70 557 050 942



FINANCIAL REPORT for meeting 19 September 2024

ACCOUNT BALANCES: as at: 15/09/2024

NAB Business Account	\$	33,579.89	AT CALL
NAB Term Deposit	\$	25,371.07	1.25% matures 20/09
BankSA Society Cheque	\$	0.04	AT CALL
Total	\$	58,951.00	

INCOME:

DATE	AMOUNT	DESCRIPTION
16/08/2024	\$ 80.00	Op shop deposit
16/08/2024	\$ 122.20	Op shop deposit
19/08/2024	\$ 322.00	Op shop deposit
20/08/2024	\$ 151.00	Op shop deposit
20/08/2024	\$ 650.00	Oval hire and bond
21/08/2024	\$ 128.00	Op shop deposit
21/08/2024	\$ 300.00	Oval hire and bond (partial)
23/08/2024	\$ 50.00	Oval hire and bond (completion)
23/08/2024	\$ 115.00	Op shop deposit
23/08/2024	\$ 179.00	Op shop deposit
26/08/2024	\$ 167.00	Op shop deposit
26/08/2024	\$ 164.00	Op shop deposit
27/08/2024	\$ 35.00	Hall supper room hire
28/08/2024	\$ 121.00	Op shop deposit
30/08/2024	\$ 193.00	Op shop deposit
30/08/2024	\$ 168.00	Op shop deposit
30/08/2024	\$ 102.00	Op shop deposit
2/09/2024	\$ 161.00	Op shop deposit
4/09/2024	\$ 141.00	Op shop deposit
4/09/2024	\$ 60.00	Op shop deposit
4/09/2024	\$ 107.00	Op shop deposit
6/09/2024	\$ 130.50	Op shop deposit
6/09/2024	\$ 7.00	Op shop deposit
9/09/2024	\$ 181.50	Op shop deposit
9/09/2024	\$ 172.00	Op shop deposit
11/09/2024	\$ 84.00	Op shop deposit
11/09/2024	\$ 143.25	Op shop deposit
11/09/2024	\$ 171.00	Op shop deposit
13/09/2024	\$ 208.35	Op shop deposit
13/09/2024	\$ 85.33	Op shop deposit

14/09/2024	\$	171.50	Op shop deposit
Total	\$	<u>4,870.63</u>	

EXPENDITURE:

DATE	AMOUNT	DESCRIPTION
20/08/2024	-\$ 880.00	Museum display cabinet purchase
21/08/2024	-\$ 913.77	MMC Hall power
23/08/2024	-\$ 339.61	MMC Oval power
23/08/2024	-\$ 160.00	Cleaner
28/08/2024	-\$ 400.00	Museum display cabinet removal
28/08/2024	-\$ 180.00	Cleaner
28/08/2024	-\$ 55.00	Web site maintenance
30/08/2024	-\$ 41.91	NAB EFTPOS fee
5/09/2024	-\$ 600.00	Web site audit payment 2
5/09/2024	-\$ 200.00	Bond return
5/09/2024	-\$ 180.00	Cleaner
12/09/2024	-\$ 901.45	REFTEC Hall air service
12/09/2024	-\$ 160.00	Cleaner
Total	\$ (5,011.74)	

Op Shop Financial Report 15/08/24 to 15/09/24

Gross Revenue	\$	3,835.63
Expenses	-\$	706.05
Hall Hire 16 dates	-\$	800.00
Nett Takings	\$	<u>2,329.58</u>
25% on Nett to Rotary	\$	582.39

ACCOUNTS FOR PAYMENT:

Rotary August op shop payment	\$	581.41
Rotary September op shop payment	\$	582.39
Total	\$	<u>1,163.80</u>

INTERNAL FUND BALANCES:

OVAL	\$	6,875.86
HALL (INC OP SHOP RENT)	\$	17,701.77
CEMETERY ENHANCEMENT	\$	2,706.88
BMX MAINTENANCE	\$	966.96
RAILYARDS MAINTENANCE	\$	638.10
EVENTS	\$	1,620.37
FINANCIAL DEVELOPMENT	\$	580.00
WEB SITE UPDATE	\$	1,135.00
BILLBOARD SIGNAGE	\$	190.00
MUSEUM	\$	2,220.00
TDCA (INC OP SHOP TAKINGS)	\$	<u>24,316.06</u>
TOTAL	\$	58,951.00

Elizabeth Giles, Chair

Christopher Fox, Treasurer



TRURO AND DISTRICT COMMUNITY ASSOCIATION INC.

MEETING NOTES – EV CHARGING STATION 11th September 2024 at 16:30pm at the Truro Oval

Present: Ben Scales (MMC), David Hassett (MMC), Cr. Jen Davis (MMC), Andrew Howard (RAA), Simone Mazangarb (RAA), Liz Giles, Chris Fox, Phil Holmes and Andrew Philpott (TDCA)

Apologies: Nil

Notes:

Ben Scales

- This meeting is intended as an informal discussion to move project forward
- 21-day consultation process was undertaken by Council
- Results of consultation were sent to TDCA for passing on to community
- Consultation process resulted in an agreed (based on options available) position to move transformer 19 metres back to reduce visual dominance
- Next steps are to decide on options for the screening of transformer, park beautification and other treatments
- Separate budgets have been allocated for various treatments, screening, landscaping, etc.
- Ongoing fee for license of chargers for a 15 year period (5+5+5)
- Recognised that there is a need to be mindful of Remembrance Day, 11/11/2024, Monday
- Civil works to be done in-house with SAPN guidance
- Handout provided to meeting attendees on potential park enhancements
- Need to work out the best way to engage with the community on the playground upgrade
- Issue surrounding whether to screen the actual chargers
- Need to decide on update process from MMC – agreed to a monthly update
- Truro has a 15 year lease arrangement 5+5+5 with the RAA
- Desire to move on with the project

Andrew Howard

- Need to sort underground cabling to new location
- SAPN will bring in transformer for energisation 14th to 18th November
- Need to decide on screening style – off the shelf v bespoke style to suit area
- Andrew is to provide screening dimensions

Dave Hassett

- Currently working on SAPN permits
- Fencing out of two areas
- Most of the site would be reinstated for Remembrance Day
- Need to order playground equipment so as not to delay the project

- Carpark reseal works to be tied into other local bitumen works – council is liaising with Downer to sort out a date – potentially September as from advice from DIT
- This would be a hot mix overlay

General Comments

- Screening would most likely be based around ANZAC styles but may also include indigenous designs or honouring
- TDCA members agreed to put this matter to the September TDCA meeting
- Potential of using some funding for designs for Mo Gas site was discussed and will be considered by MMC
- Agreed that the TDCA undertake consultation on the playground
- Agreed that a nature play theme is more in keeping with the park
- Proludic Australia are playground designers used by MMC and were generally well regarded
- Regional Profile Cutters – recommended by Cr. Jen for the manufacture of the transformer screen

Meeting concluded at 5.45

- The financial report is accepted, and the account to be paid.

Moved: Phil Holmes

Seconded: Jenni Schrapel

Carried

Grant Opportunities: Nil

Truro Branding / Website: OrBit working on security settings.

Property:

Facility hiring documents. A sample has been uploaded onto the new website and Chris F is looking at some refinements. Andrew to revise LRC document and bring to next meeting to review and then arrange for uploading to new website.

Hall

General Report

Phil pursuing salt damp at Hall.

Has acid etched floor. This has worked well with the floor being far less slippery when wet.

Issues with 2 safety switches tripping and fluro light tubes need to be replaced in toilets

Recommendation:

Rick Pfeiffer informal quote to clean fans in hall, check on tripping safety switches and replace broken fluro tubes in toilet – maximum of \$1,000, Moved Wendy Holmes, 2nd Sam Brown, carried.

Oval

General Report

Truro Agencies to quote on coring and fertilising the playing field. Wendy to action.

Truro Cemetery Project

Phil has contacted Barry Rolton and he has agreed to do a design for the cemetery. Pending

Op Shop: (report from Wendy and via an email from Sally)

- Need to purchase a banner promoting the \$5 bag sale days. Wendy to organise. No carpet bowls started as yet.
- No one knows anything about the fuse box key. In fact, no one knew where the key was normally stored.
- The shop will open every 2nd Thursday for the foreseeable future. This is not a permanent addition to the schedule but can be advertised as ongoing, at least through the cooler months. The treasurer has been advised.

Other Business:

- **Installation of charging station at Pioneer Park** – consultation process has finished and now waiting for a response from MMC;
- **Oval Masterplan** – need to develop greater details for planning and management of site. Sub-committee needs to meet.
- **Camping group** met Sunday July 6th. (notes below provided from Sally via email)
- We discussed the areas where people can and can't camp. We propose having chains with padlocks across the 2 openings to the treed area on the east side of the oval. Andrew suggested signs as well saying PRIVATE PROPERTY NO ACCESS.
- There needs to be a locked cash box mounted somewhere on the front of the cricket club shed. It should have a sign 'Cash Removed Daily.' We are looking a letter box that would be mounted with the slot in the wall and the box inside the room.
- We suggest mounting an adjacent shelf with an info form that people fill out and leave on their dash.
- We need someone doing a walk-around every day.

- We suggest mounting a simple surveillance camera on the old toilet block, as it has power.
- The person doing our new website security is able to take care of creating a QR code for payment.
- Note that the next Oval Camping Subcommittee is **Sunday 4th August at 11.30am.**
- **Former Golden Grill Site Masterplan.** Andrew to arrange a meeting with Gary Mavrinac from MMC on the site to discuss possible staging of a project. Matter is pending.
- **Boundary realignment** – Liz has written letter to community (get copy from Liz)
- **AGM**, suggestion to have Mayor Simone Bailey as guest speaker. Move Andrew, 2nd Phil. Be about personal reflections of role. 2nd option might be a speaker from Rotary, Stephen Ahrens.
- **Freight route group** – needs a convenor.
- **Cricket club – liquor license request.** There is a request from the cricket club to go to an annual liquor licensing arrangement as opposed to licensing for individual events. The license would cover committee meetings, match day games, training sessions and special events. This could cover the whole oval area. The cricket club has been advised by MMC that they will be required to obtain agreement with lessee as TDCA has the agreement with MMC. Toby has tabled a letter from Simon Donovan. Move Phil Holmes, 2nd Sam Brown that the TDCA agrees to support this request from the cricket club. Vicki Bell Booth (MMC) can assist with legal advice.
- **Wendy was unsuccessful with WW2 grant** as the grant did not cover catering requests.
- **AGM notice** needs to go in Leader. Andrew to organise as well as catering.

Next meeting and AGM: 15th August at 7:00pm

Meeting Closed: 8.20PM

Appendix: Financial Report

TRURO & DISTRICT COMMUNITY ASSOCIATION INC
 ABN: 70 557 050 942



FINANCIAL REPORT for meeting 18 July 2024

ACCOUNT BALANCES: as at: 15/07/2024

NAB Business Account	\$	31,375.26	AT CALL
NAB Term Deposit	\$	25,319.01	1.25% matures 22/07
BankSA Society Cheque	\$	0.04	AT CALL
Total	\$	56,694.31	

INCOME:

DATE	AMOUNT	DESCRIPTION
17/06/2024	\$ 144.00	Op shop deposit
18/06/2024	\$ 194.00	Op shop deposit
19/06/2024	\$ 112.00	Op shop deposit
21/06/2024	\$ 91.50	Op shop deposit
21/06/2024	\$ 85.05	Op shop deposit
21/06/2024	\$ 211.00	Op shop deposit
22/03/2024	\$ 25.99	Interest
24/06/2024	\$ 94.10	Op shop deposit
24/06/2024	\$ 156.00	Op shop deposit
26/06/2024	\$ 124.00	Op shop deposit
26/06/2024	\$ 171.00	Op shop deposit
28/06/2024	\$ 134.60	Op shop deposit
28/06/2024	\$ 85.00	Op shop deposit
1/07/2024	\$ 112.00	Op shop deposit
2/07/2024	\$ 103.00	Op shop deposit
2/07/2024	\$ 60.00	Op shop deposit
3/07/2024	\$ 168.00	Op shop deposit
4/07/2024	\$ 78.40	Op shop deposit
4/07/2024	\$ 35.00	Op shop deposit
5/07/2024	\$ 64.02	Reversal of payment error
5/07/2024	\$ 105.00	Op shop deposit
8/07/2024	\$ 170.00	Op shop deposit
9/07/2024	\$ 241.00	Op shop deposit
9/07/2024	\$ 230.50	Op shop deposit
10/07/2024	\$ 91.00	Op shop deposit
11/07/2024	\$ 84.00	Op shop deposit
12/07/2024	\$ 123.00	Op shop deposit
12/07/2024	\$ 35.00	Hall supper room hire

12/07/2024	\$	169.00	Op shop deposit
13/07/2024	\$	167.00	Op shop deposit
Total	\$	<u>3,664.16</u>	

EXPENDITURE:

DATE	AMOUNT	DESCRIPTION
18/06/2024	-\$ 1,236.00	LCIS Insurances
18/06/2024	-\$ 180.00	Cleaner
18/06/2024	-\$ 140.00	Cleaner
27/06/2024	-\$ 1,100.00	Website security audit
27/06/2024	-\$ 160.00	Cleaner
27/06/2024	-\$ 139.00	Laptop office software
27/06/2024	-\$ 55.00	Website maintenance
28/06/2024	-\$ 40.98	NAB EFTPOS fee
4/07/2024	-\$ 1,243.26	Truro Agencies Oval mowing
4/07/2024	-\$ 792.43	Great Revival Shop bin share
4/07/2024	-\$ 160.00	Cleaner
4/07/2024	-\$ 64.02	Op shop vests
4/07/2024	-\$ 59.00	Op shop kettle
4/07/2024	-\$ 41.31	Financial record books 2024
Total	\$ <u>(5,411.00)</u>	

Op Shop Financial Report 15/06/24 to 15/07/24

Gross Revenue	\$	2,889.15
Expenses	-\$	828.14
Hall Hire 13 dates	-\$	<u>650.00</u>
Nett Takings	\$	1,411.01
25% on Nett to Rotary	\$	352.75

ACCOUNTS FOR PAYMENT:

DDNS truro.sa.au domain name	\$	99.00
Rotary June op shop payment	\$	352.75
Bandicoot clothing corrected payment	\$	<u>64.02</u>
Total	\$	515.77

INTERNAL FUND BALANCES:

OVAL	\$	6,925.47
HALL (INC OP SHOP RENT)	\$	17,901.99
CEMETERY ENHANCEMENT	\$	2,706.88
BMX MAINTENANCE	\$	966.96
RAILYARDS MAINTENANCE	\$	638.10
EVENTS	\$	1,620.37
FINANCIAL DEVELOPMENT	\$	580.00
WEB SITE UPDATE	\$	1,845.00
BILLBOARD SIGNAGE	\$	190.00
TDCA (INC OP SHOP TAKINGS)	\$	<u>23,319.54</u>
TOTAL	\$	56,694.31

Elizabeth Giles, Chair

Christopher Fox, Treasurer