



# MINUTES

## TRURO AND DISTRICT COMMUNITY ASSOCIATION INC.

Meeting held Thursday 21 May 2020 at 7.00pm  
Truro Oval

**1. Welcome:** Chair Andrew Philpott welcomed board members Liz Giles, Mike Schliebs, Jenny Schrapel, Phil Anderson, Phil Holmes, Kristen Falkenberg, Chris Fox and guest Sally Fox (op shop). The meeting began 7.10.

**Apologies:** Cr. Kevin Myers and Darryl Sherwood

**2. Minutes:** Moved Phil A and 2<sup>nd</sup> Liz G that the minutes from meeting of 16 April be accepted with one correction: Kristin Falkenberg recommended that we refer to the new toilet block at Renmark as a model for the renovations in Truro. Carried

**3. Business Arising from Minutes**

See below

**4. Reports for information:**

**4.1 Council – Nil:**

**4.2 Chair –**

**4.2.1** --Progress of funding to support Truro by-pass proposal—The Association shall write to DPTI and MMC asking for the results from the recent traffic count taken in town.  
Pending

**4.2.2** Chair is to write to Jake McVicar of MMC seeking clarification as to timing and designs for the proposed new toilets. There is a need to include a space for the display of Scobie's Baker's Cart.

**4.3 Hall and Oval –**

- Phil H reported that he is still working on the repairs to the oval sprinkler and that he had also fixed a leak on the north side of the building. Phil will invoice the association for labour and out of pocket expenses.
- Installation of acoustic tiles –Phil H and Phil A have completed the work and the results are excellent with greatly improved sound quality in the function room area – a big thanks to the tile crew.
- Installation of power point in Hall. Chris F reported that this work plus cable test and tagging will take place on Fri 31 May.
- Air conditioner repair. Phil Anderson has called Reftec for warranty repair and will report on this matter at the next meeting.

**4.4 Op Shop** Sally advised the meeting that the Op Shop is still closed and will reopen once health officials declare such gatherings to be reasonable. Sally and the other volunteers have prepared an excellent document outlining the requirements and actions to guide a safe return to the normal functions of the shop. This document is attached for the reference of members. The group is meeting soon to discuss possible re-opening dates which are likely at this stage to be late June or July.

<b>Income for month:</b>	<b>\$ 80.00</b>
<b>Expenses for month:</b>	<b>\$ 37.50</b>
<b>Hall Hire 0 dates</b>	<b><u>\$ 00.00</u></b>
<b>Op Shop Takings:</b>	<b>\$ 42.50</b>

Rotary to receive @25% of takings. \$10.63

#### **4.5 Projects and Grants—**

**4.5.1—**Old Council Chambers progress report – Chris circulated a write-up of the onsite meeting which shall be put out for quotes.

**4.5.2—** Oval camping and RV project – Chris got a quote from Kim Sherwood for tree removal of the eastern boundary area and along the northern fence by the driveway of \$5,000 – matter is pending.

**4.5.3—**Truro Creek cleanup. Andrew has contacted Dave Hassett from MMC on a proposed site meeting – matter is pending. Kym Sherwood provided a quote of \$54,000 for removal of built-up silt to the depth of 1m, to restore the creek to its previous level and flow.

### **5. Reports for decision:**

#### **5.1 Treasurer**

- Financial report (please refer to attached financial report)
  - Account balances : as at 21/5/20
  - Society Cheque \$4,950.98
  - Term Deposit 960 \$17,915.91
  - Term Deposit 660 \$18,010.34
  - Total \$40,877.23

**Moved:** Chris F **Seconded:** Jenny S That the report be accepted. **Carried**

### **6. Correspondence:**

#### **6.1 Correspondence: - In**

Advice from Office of Tony Pasin MP re grant opportunities for development of master plan for town based developments

#### **6.2 Correspondence: - Out Nil**

### **7. Motions without notice: nil**

### **8. Any Other Business:**

**8.1** Phil H noted a few folks safely attended a dawn service for Anzac Day.

**8.2.** Phil H noted that the lease agreements with MMC need to be reviewed – Kristin and Phil to follow up on this matter

**8.3** Andrew to liaise with DPTI re latest traffic counts for the town

**8.4** Rosie Sherwood will no longer prune the roses at Pioneer Park. She knows an experienced person undertake this work.

### **9. Close: 2030**

### **10. Next Meeting 11 June, 7 pm.**

Appendix: financial report



TRURO & DISTRICT COMMUNITY ASSOCIATION INC  
ABN: 70 557 050 842

**FINANCIAL REPORT FOR BOARD MEETING**

Thursday 21 May 2020

	DATE	AMOUNT	DESCRIPTION	ACCOUNT																		
<b>INCOME:</b>	20/04/2020	\$ 45.00	Op shop deposit	Society Cheque																		
	23/04/2020	\$ 130.00	Op shop deposit	Society Cheque																		
	30/04/2020	\$ 0.02	Credit interest	Society Cheque																		
	30/04/2020	\$ 20.00	Op shop deposit	Society Cheque																		
	2/05/2020	\$ 4.42	Interest	TD 960																		
	7/05/2020	\$ 5.00	Op shop deposit	Society Cheque																		
	14/05/2020	\$ 5.18	Interest	TD 660																		
	14/05/2020	\$ 55.00	SA Bank EFTPOS fee refund	Society Cheque																		
	18/05/2020	\$ 10.00	Op shop deposit	Society Cheque																		
		<b>Total</b>	<b>\$ 274.62</b>																			
<b>EXPENDITURE:</b>	21/04/2020	\$ 37.50	Cleaning J Nash	Society Cheque																		
	22/04/2020	\$ 301.95	Oval Tile adhesive reimbursement Phil Anderson	Society Cheque																		
	28/04/2020	\$ 25.00	Cleaning J Nash	Society Cheque																		
	1/05/2020	\$ 55.00	BankSA EFTPOS charge	Society Cheque																		
	7/05/2020	\$ 135.23	Mid Murray Council Hall Power	Society Cheque																		
	15/05/2020	\$ 990.00	Truro Agencies Oval Mowing	Society Cheque																		
	15/05/2020	\$ 0.02	Interest Adjustment	TD 660																		
		<b>Total</b>	<b>\$ 1,544.70</b>																			
<b>ACCOUNT BALANCES:</b>		as at:	19/05/2020	INTEREST AND TERM AT CALL																		
	Society Cheque	\$ 4,950.98		.30% RENEW 03-6-2020																		
	Term Deposit #055 4036 917 960	\$ 17,915.91		.45% RENEW 14-7-2020																		
	Term Deposit #055 4037 126 660	\$ 18,010.34	\$3000.00 transferred to Society Cheque 15/05																			
		<b>\$ 40,877.23</b>																				
	Less cheques outstanding	nil																				
	<b>Total</b>	<b>\$ 40,877.23</b>																				
<b>INTERNAL FUND BALANCES:</b>	<b>OVAL</b>	\$ 9,459.38	<table border="1"> <thead> <tr> <th colspan="3">Op Shop Financial Report 15/04/20 to 18/05/20</th> </tr> </thead> <tbody> <tr> <td>Gross Revenue</td> <td>\$</td> <td>80.00</td> </tr> <tr> <td>Expenses</td> <td>-\$</td> <td>37.50</td> </tr> <tr> <td>Hall Hire 0 date</td> <td>\$</td> <td>-</td> </tr> <tr> <td>Nett Takings</td> <td>\$</td> <td>42.50</td> </tr> <tr> <td>25% on Nett to Rotary</td> <td>\$</td> <td>10.63</td> </tr> </tbody> </table>		Op Shop Financial Report 15/04/20 to 18/05/20			Gross Revenue	\$	80.00	Expenses	-\$	37.50	Hall Hire 0 date	\$	-	Nett Takings	\$	42.50	25% on Nett to Rotary	\$	10.63
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	<b>HALL (INC OP SHOP RENT)</b>	\$ 5,278.36																				
	<b>CEMETERY ENHANCEMENT</b>	\$ 2,706.88																				
	<b>COUNCIL CHAMBER</b>	\$ 267.76																				
<b>BMX MAINTENANCE</b>	-\$ 558.04																					
<b>RAILYARDS MAINTENANCE</b>	\$ 1,289.65																					
<b>TDCA (INC OP SHOP TAKINGS)</b>	\$ 22,433.24																					
<b>TOTAL</b>	<b>\$ 40,877.23</b>																					

Andrew Philpott, Chair

Christopher Fox, Treasurer

## Appendix: op shop health and safety considerations and suggestions:

- One-way traffic. For example, people could only enter through the main doors and exit through the side door. That could reduce any congestion on the porch.
- No rack on the front porch for the same reason. (We don't have any solution at this time for the book exchange.)
- Signs posted showing the capacity for each space. We need to keep the number of customers inside of those numbers.
- Hand sanitiser at the entrance, and all customers must use it. Arrange that station so that people cannot avoid it.
- Sanitiser at other sites as well, including the counter.
- Individual sorting stations – possibly on the stage, in the supper room. Reduce the sorting area behind the counter to one person only.
- Customers to bag their own items. They put the hangers in a bin. The hangers then get soaked in some disinfectant.
- Turn the counter so that people are not standing in the passageway when they pay. Put a table where the counter was so that people do not wander into the corner area.
- Plastic shield on the counter (and on the table, too?).
- EFTPOS only? Or how do we want to handle cash?
- Supplies available for our volunteers – masks, gloves, plastic face shields. Face shields, rather than masks, would be a good option for vulnerable volunteers.
- Surfaces regularly wiped down with disinfectant.
- Individual and marked coffee mugs etc. This would only come in once beverages and food were allowed.
- Just as in the supermarket, mark one-way aisles. We'll probably need to create a few different places for customers to bag their items. That may mean more tables. We could mark the tables with painter's tape to delineate areas so that people are kept far enough apart.
- How do we manage donations? A separate area in the hall that the donors deposit things in so that we don't touch them till they're safe? Store them on the stage?